

**CITY OF OCONOMOWOC
COMMON COUNCIL MEETING**

January 4, 2005

Mayor Sullivan called the meeting to order at approximately 7:33 p.m. and the Clerk confirmed that appropriate meeting notice had been given.

Mr. Dick Pas led in the **Pledge of Allegiance**

Roll Call: Aldermen present – Jones, Morgan, Gross, Larsen, Antonneau, Cochrane and Hollatz
Aldermen absent – Snyder (a quorum was present)

Staff in Attendance: Lamp, Sugden, Kitsembel, Caughran, Duffy, Martin, Leidel, Frye, Senfleben, Gard and Attorney Chapman

Minutes of previous meeting – Common Council minutes of December 21, 2004 – Moved by Ald. Jones, seconded by Ald. Cochrane to approve the minutes of the December 21, 2004 Common Council meeting, as written. Voice vote carried with no dissenting votes.

Comments and suggestions from citizens – none

Consent Agenda

- A. Licenses
- B. Cooperative Agreement between the City of Oconomowoc and Waukesha County Department of Senior Services

Moved by Ald. Hollatz, seconded by Ald. Cochrane to approve the consent agenda. Voice vote carried with no dissenting votes.

Committee Reports

- A. Finance – no report
- B. Personnel – no report
- C. Protection & Welfare – no report
- D. Public Services – Mayor Sullivan pointed out that the Committee discussed/recommends these items.

1) Resolution to approve Schreiber Anderson Assoc., Inc. to prepare a bike/pedestrian master trail plan – Moved by Ald. Larsen, seconded by Ald. Cochrane to adopt the Resolution. Carried unanimously.

Adoption of this resolution authorizes Schreiber Anderson Assoc. to do the required work for a total cost of \$14,732.

2) Resolution to approve Ruekert/Mielke to prepare a master plan for the park in the Wood Creek Subdivision – Moved by Ald. Larsen, seconded by Ald. Antonneau to adopt the Resolution. Carried unanimously.

Adoption of this resolution authorizes Ruekert & Mielke to do the required work for a total of \$7,240.

Ald. Gross pointed out these items will be paid for by impact fees, and will not be on the tax roll. Ald. Antonneau felt this was a time when not taking the lowest bid is appropriate for the City. For the little difference in the bid, Ruekert & Mielke are familiar with the city and have a better track record.

E. Utility

- 1) Resolution re: Engineering for substation land purchase – Moved by Ald. Gross, seconded by Ald. Antonneau to adopt the Resolution. Carried unanimously.

Adoption of this resolution authorizes conceptual design work needed to initiate the land purchase, for the sum of \$8,155.

Plan Commission recommendations – none

Unfinished Business

- A. An ordinance to Amend §5.12(3) and (4) of the Municipal Code of the City of Oconomowoc Relating to Ambulance Service Transport fees – 2nd reading – Moved by Ald. Gross, seconded by Ald. Hollatz to give the ordinance its second reading by title only. Carried unanimously.

Moved by Ald. Gross, seconded by Ald. Cochrane that the ordinance become law. Roll call vote carried unanimously.

New Business

- A. Consider/act on acceptance of Quit Claim Deed from Pabst Farms – RDL, LLC FOR Roundy's access drive – Mr. Bob Duffy, Director of Economic Development, explained that the City has agreed to accept the 160' for the access drive to Roundy's. This is tied to the TEA grant from the Department of Transportation and is needed if traffic signals are ever warranted at this location. This conveys the area from Pabst RDL, LLC to the City.
- B. Consider/act on Primary Election – The City Clerk explained that this is an automatic agenda item on the first meeting of every year. If there are more than two people running in any district, the Council may act on whether or not to have a Primary Election. She reported that the following people have filed nomination papers and will be on the Spring Ballot: District #1 – James Larsen and James Hall; District #2 – Edwin Hollatz; District #3 – T. Lindsay Jones; and District #4 – John Gross and Leroy Watson. A local primary is not necessary, but she thought we may have a state-wide Primary. No action was necessary on this item.
- C. Consider/act on appointment of interim Zoning Administrator – Ms. Gard, City Administrator, commented that our Planner retired as of December 31, 2004, and we are in the final phases of the selection process to replace him. In the interim, City staff is handling the duties, but we need assistance to write the Planner's Reports. Mr. Bruce Kaniewski, of Ruekert & Mielke will be doing that for us. He will be paid \$94.00 per hour for the work he does for the City until a new planner is hired. Moved by Ald. Jones, seconded by Ald. Cochrane to hire Bruce Kaniewski as our interim zoning administrator. Voice vote carried with no dissenting votes.

Mayoral appointments to Boards and Commissions, with Council confirmation – Mayor Sullivan presented the following names for confirmation: Mark Schuster for the Plan Commission, replacing Kevin Bahr, whose term expires on 4/30/06; Terry Kaldhusdal for the Library Board to replace John Caucutt, whose term expires 4/30/06; and Kay Nord for the Park, Recreation and Forestry Board, to replace John Meunier, whose term expires on 4/30/07.

Moved by Ald. Jones, seconded by Ald. Cochrane to confirm the Mayors appointments. Carried unanimously.

Staff Reports

- A. Administrator – no report
- B. Other – Mr. Duffy reported that there is a meeting scheduled for January 11th, from 5:00 to 7:00 p.m. at the Library . The Department of Transportation will be talking about plans for N. Lake Rd./Hwy. 67, and will welcome public comment.

Announcements and Communications – none

Reports and comments from the Aldermen – Ald. Jones questioned the status of the EEOC matter, as he had seen something about it in the paper. Ms. Gard responded that she had received a letter, and our labor attorney is preparing a response. She will send copies to the aldermen when that is received.

Reports and comments from the Mayor – none

There being no further business to properly come before this body, a motion to go into closed session, per Wis. Stats. 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties . . . whenever competitive or bargaining reasons require a closed session.” was moved by Ald. Antonneau, seconded by Ald. Cochrane, and roll call vote carried unanimously.

Motion to adjourn was made by Ald. Antonneau, seconded by Ald. Jones, and carried. (7:58 p.m.)

Ardyce Senfleben, City Clerk