

Finance Committee Meeting Minutes
August 5, 2008

Chairman Larsen called the meeting to order at 6:48 p.m.

Members Present: Mayor Sullivan and Aldermen Larsen, Antonneau and Cochrane

Staff Present: Gard, Frye, Maurer, Gallo, Beguhn, Duffy, Molitor, Dodge, Leidel, Bednarski, Lamp and Coenen

Others present: Aldermen Nold, Miller, Hollatz and Morgan

2. Consider/act on Technology Needs Assessment

Duffy reported that we budgeted for technology needs assessment in 2008. The purpose is to improve services, business processes, information and decision making as well as define our current and long term needs and efficiencies. The City sent out requests for proposals and received four responses. Although Paragon Development Systems (PDS) was not the lowest bid, they are the one staff recommends. Gard stated the bids were evaluated by a team of City staff and the top two consultants were interviewed. The review team favored PDS because they outlined a process that would determine our needs by interviewing staff, touring our facilities and compile a city employee user survey. They also have recent experience with other technology assessments. Additionally, they will help implement their recommendations over time to get us where we want to be.

Motion by Antonneau to approve the technology needs assessment by Paragon Development Systems in the amount of \$25,000; second by Cochrane. Motion carried 3-0.

Motion by Larsen to adjourn; second by Antonneau. Motion carried 3-0. The meeting adjourned at 6:56 p.m.

Minutes taken by
Diane Coenen, City Clerk
Ald. Antonneau, Secretary