

Finance Committee Meeting Minutes
July 20, 2010

Chairman Nold called the meeting to order at 6:30 PM.

Members Present: Aldermen Nold, Hall and Kohlenberg

Staff Present: Mayor Daley, Gard, Frye, Beguhn, Gallo, Lamp, Kelliher, Bednarski, Steinbach, Roush and Coenen

Others Present: Aids. Cochrane, Larsen and Miller and Atty. Chapman and Stan Sugden

2. Discussion on Engineering Services

Gard stated that at the last Finance Committee Meeting outside engineering services was discussed. The discussion today is to share with the Committee what staff has been evaluating and changing over the past few years and how we are moving forward. Staff is seeking the Committee's input regarding the Mayor's suggestion of having an independent evaluation of the engineering services and how you would like us to proceed.

A Draft "Outside Engineering Services Discussion" handout was passed out to the Committee. Steinbach went through the handout, line by line, discussing each step staff has evaluated and changed to address outside engineering costs in order to reduce our costs and reliance on consultants. He also discussed each step staff is considering to best perform the engineering functions citywide in the future.

Kohlenberg passed out information on an Audit Committee. He also referred to discussion at the July 6th Finance Committee and asked that some comments made at that meeting be included in these minutes. The comments referred to past TIF projects not going out to bid and why that was. Gard responded (at both meetings) that historically most of the engineering work in the TIDs has been done by the City Engineer but we can request proposals moving forward. If a project is something we planned for, the RFP process can be built into our timeline. However, developers do bring projects to the City that need to move quickly and that's where timing becomes an issue. Per the developers, time is a deal killer.

The Committee also discussed several other issues that need to be reviewed including:

- The original engineering contract, the cost and scope of services.
- The suggestion of conducting an engineering study and the consensus that it's premature to establish a cost of a study because the scope of the study had not been decided.
- Putting together an Audit Committee, if an audit is necessary, picking an auditor and scope of the audit.
- Bringing engineering in-house.
- Projects needing Requests for Proposal.

The Committee agreed that in order to decide which recommendations to move forward on, a two hour meeting would be needed. Staff is to coordinate.

3. Consider/act on Vouchers

Motion by Hall to approve the vouchers in the amount of \$4,057,938.76; second by Nold.
Motion carried 2-1. Kohlenberg voted no.

Motion by Nold to adjourn; second by Hall. Motion carried 3-0. The meeting adjourned at 7:00 PM.

Minutes taken by
Diane Coenen, City Clerk
Ald. Kohlenberg, Secretary