

**Finance Committee Meeting Minutes**  
**September 2, 2008**

**Chairman Larsen** called the meeting to order at 7:14 p.m.

**Members Present:** Mayor Sullivan and Aldermen Larsen, Antonneau and Cochrane

**Staff Present:** Gard, Frye, Gallo, Kitsembel, Bednarski, Beguhn, Lamp, Duffy, Maurer and Coenen

**Others present:** Aldermen Hollatz, Miller, Schmitter, Nold and Morgan and Atty. Chapman

**2. Consider/recommend Feasibility Study and master Planning for Fowler Lake Promenade and Parking Structure**

Sullivan stated that in January 2008 Council directed staff to implement strategic initiatives as a result of the growth priorities process. Duffy reported that staff has researched two of those priorities; Fowler Lake Promenade and the construction of a four tier multi-parking structure. A PowerPoint presentation was given (copy in Clerk's file.) In April 2008 requests for proposals were sent out and seven responses were received for the promenade and nine responses for the parking structure. Staff reviewed the responses and asked the top four consultants for each project to make a presentation to staff. Staff determined if the projects were coordinated, because they are interdependent upon each other, the City could realize some benefits as well as maximize City resources and public involvement opportunities. Staff recommends the team of Hitchcock Design/Ken Saiki Design/MSA Professional Services/Business Districts, Inc./Walker Parking Consultants in the amount of \$154,200.00. Funding for these projects will come from TID. Sullivan stated that although Hitchcock is not the lowest bidder, this team will talk to the businesses and analyze peak hours and usage of the parking lot. Staff time is a concern and this team will also analyze the City's needs on a rational approach, determine if a parking structure is needed and where to put it. The processes moving forward will involve the Committee.

Motion by Antonneau to recommend the feasibility study and master planning for the Fowler Lake promenade and parking structure by Hitchcock Design/Ken Saiki Design/MSA Professional Services/Business Districts, Inc./Walker Parking Consultants in the amount of \$154,200.00; second by Cochrane. Motion carried 3-0.

Motion by Antonneau to adjourn; second by Larsen. Motion carried 3-0. The meeting adjourned at 7:25 p.m.

Minutes taken by  
Diane Coenen, City Clerk  
Ald. Antonneau, Secretary