

Finance Committee Meeting
6/7/05

Chairman Jones called the meeting to order at approximately 6:10 p.m. and the Clerk confirmed that appropriate notice had been given.

Members present: Mayor Sullivan, and Aldermen Jones, Cochrane and Larsen (all present)

Staff present: Kitsembel, Gard, Langohr, Lamp, Sugden, Duffy, Severson, Caughran, Frye, Senfleben, and Attorney Chapman

Others present: Aldermen Antonneau, Gross, Snyder, Morgan and Hollatz

1. Consider/recommend participation in VALU bid process for a procurement card – Ms. Kitsembel, Finance Director, stated that this was discussed a couple of years ago, but due to other priorities did not get pursued at that time. She pointed out that VALU is a purchasing group made up of municipalities and counties who pool their purchases together to receive better pricing, and Waukesha County is the leader. Participation in this group would afford the City many advantages. Although we would be part of a large group, we would still have the flexibility of establishing our own policy as to who would have a card, and what it could be used for. That policy would be established, and presented to the Common Council for approval prior to its' use.

Ms. Kitsembel asked the Committee to recommend to Council that she be authorized to submit a preliminary commitment form to the VALU group to participate in this bid process for a procurement card, also giving her authority to sign the final commitment form after she has approved of the RFP document. After a brief discussion, Ald. Cochrane moved to recommend participation in the VALU bid process for a procurement card, and authority for the Finance Director to sign the final commitment form, as presented. Motion was seconded by Ald. Larsen, and carried.

There being no further business to properly come before this body, a motion to adjourn was made by Ald. Jones, seconded by Ald. Larsen, and carried. (6:18 p.m.)

Minutes taken by
Ardyce Senfleben, City Clerk
Ald. Larsen, Secretary