

**OCONOMOWOC PARKS AND RECREATION BOARD
MEETING MINUTES
July 12, 2010**

Approved August 9, 2010

The meeting was called to order by Vice President Joe Moroni at 6:32 p.m. at City Hall, Room #3; upper level. Confirmation of appropriate meeting notice was made by JoEllen Stearns.

I. CALL TO ORDER

Members present: Joseph Moroni, John Merkl, Bruce White, Scott Antonneau, Kiara Caldwell, Cathleen Slattery, Michael Miler. Quorum present.

Absent: none

Staff present: John Kelliher – Director, JoEllen Stearns – Administrative Assistant

Guests: Warrick Bell, N56 W39312 W. Wisconsin Avenue, Oconomowoc.

II. WELCOME NEW BOARD MEMBERS

J. Moroni introduced Scott Antonneau and Kiara Caldwell to the board. Both had been appointed as members by Mayor James Daley. Both gave a brief overview on their background. On behalf of the entire board, J. Moroni welcomed them both.

III. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

J. Kelliher opened discussion on the election of officers for service on the 2010-2011 Park & Recreation Board.

B. White nominated Joe Moroni for Chairperson. Second by C. Slattery. None opposed. Motion carried. Joe Moroni has been elected as Chairperson for the 2010-2011 Park and Recreation Board.

J. Moroni opened discussion regarding the Vice-Chair position. M. Miller nominated Cathleen Slattery for Vice-Chairman. Second by S. Antonneau. None opposed. Motion carried. Cathleen Slattery has been elected as Vice-Chairman for the 2010-2011 Park and Recreation Board.

Both the Chairman and Vice-Chairman positions serve a one-year term on the Park & Recreation Board.

IV. COMMENTS FROM THE AUDIENCE - none

V. APPROVAL OF MINUTES FROM THE MAY 10, 2010 MEETING

B. White moved to approve the minutes of the May 10, 2010 meeting as printed; second by S. Antonneau. No opposition. Motion carried.

VI. DEPARTMENT REPORTS

a. Director's Report.

J. Kelliher presented numerous activities that members of the Park, Recreation and Forestry staff have been working on over the past few months. Some of the activities mentioned included waterfront activities--classes and training, t-ball, baseball & softball registrations and start-up, the Fall/Winter Activity Program Brochure and the 2011 Budget.

b. Parks and Forestry Supervisor's Reports.

Written reports were provided in the meeting packet. B. White commented that the flower beds throughout the city looked fabulous. J. Kelliher thanked him for noticing and would pass the comment on to B. Spencer, Parks Superintendent to share with his staff. No further discussion took place.

c. Recreation Manager's Reports.

Written reports were provided in the meeting packet. K. Caldwell inquired if there is an opportunity to present layout suggestions and comments on the Program Brochure. J. Kelliher indicated that the current brochure is in production. He would be willing to meeting with her regarding future issues. No further discussion took place.

After reviewing the departmental reports, S. Antonneau commented on the large volume of activities that the department oversees. He commended the staff for their efforts.

M. Miller questioned the amount of vandalism that affects the department. J. Kelliher noted that staff's objective is to repair and remove the vandalism as quickly as possible, in hopes of deterring additional incidences occurring in the future.

J. Kelliher indicated that due to the heavy rainfall, the Imagination Station was closed for one day during the month due to high water. It was reopened once staff determined that no damage to the structure had occurred and it was safe for use.

J. Merkl asked if there was any progress regarding the relocation of the boat ramp at City Beach. J. Kelliher indicated that no further information was available at this time.

C. Slattery asked if any timeline was available for the paving of the bike path, specifically the area along Sawyer Road. J. Kelliher indicated that he would inquire with Waukesha County on the current status of the paving project. Kelliher also noted that the non-profit group, Greener Oconomowoc, was gathering information on current and connecting trails, including signage, land acquisition, trail connections, bike rack and promotion of the trails.

VII. UNFINISHED BUSINESS - none

VIII. NEW BUSINESS

a. Consider request for Wake Boarding on Lac La Belle.

J. Kelliher introduced Warrick Bell, a lake resident on Lac La Belle who is interested in gaining approval from the City, to conduct a 24 hr Wake Boarding Marathon in an effort to appear in the *Guinness Book of World Records*. Bell presented the board an overview of his action plan, a Staff Meeting Appearance Form, a map indicating the areas of Lac La Belle that would be utilized and a Staff Disposition Report summarizing the event.

Bell indicated that he had obtained approval to conduct this event from the Town of Oconomowoc, and was hoping for approval from the City of Oconomowoc, as well. The Village of Lac La Belle had not given authorization at the time of the meeting. (Because all three of the above municipalities share the shorelines of Lac La Belle, Bell is required to obtain approvals from at least two of the governing bodies to proceed.) Bell has also been in contact with representatives from the Wisconsin Department of Natural Resources (DNR) in regard to the “slow, no-wake”. The DNR had indicated that this rule is set by the surrounding governing bodies of the lake. Bell would be required to abide by all the guidelines established by the governing bodies should this event take place. No costs would be incurred by any of the governing parties.

J. Kelliher indicated that the City’s legal staff had been contacted regarding this request. City Attorney Chapman noted that a request of this type should go through the Park & Recreation Board, and back to Council for final approval. Recommendation can be done by the Park & Recreation board; however, it is not required.

Legal staff indicated to Kelliher that there were no concerns with this request as it related to the Municipal Code. A copy of the Municipal code 21.115 was presented to the board and reviewed. Kelliher noted that an *Addendum to Recreation Facility User Application and Permit* would need to be completed. Kelliher had also drafted a copy of the application and permit for the board to review.

General discussion took place amongst the board members. Verbal questions and concerns were presented to Mr. Bell. All members of the board expressed concern with obtaining approval from Council, due to short-notice event date presented to them. The board wished him luck.

A motion was made by K. Caldwell to recommend the event be forwarded to Common Council for consideration. Second by J. Merkl. None opposed. Motion carried. The recommendation will be forwarded to the Common Council for further recommendation and approval.

IX. APPROVAL OF VOUCHERS

M. Miller moved to approve the May and June 2010 vouchers as presented; seconded by C. Slattery. No opposition. Motion carried.

X. COMMENTS FROM BOARD MEMBERS

S. Antonneau inquired on the status of naming the City Beach band shell. Kelliher indicated that it was moving forward. The requesting parties would be responsible for all costs pertaining to the renaming, including signage, etc. Three (3) renderings for the signage will be presented to the Park and Recreation board, who will then, in turn, forward recommendation to the Common Council and the Architectural Commission as required.

M. Miller inquired about the status of the open seat on the Park and Recreation Board. J. Kelliher will inquire with City staff and report back with status.

XI. ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THIS BODY

- none

XII. ADJOURNMENT

Motion by S. Antonneau to adjourn; second by C. Slattery. No opposition. Motion carried. The meeting adjourned at 8:00 p.m.