

## Police & Fire Commission Meeting Minutes – April 1, 2010

**Chairman Schumacher** called the meeting to order at 5:00 pm and the Deputy Clerk confirmed appropriate meeting notice had been given.

**Members present:** Schumacher, Kejwan, Krauski, Le Duc, and Mercier

**Members absent:** Council representative Kohlenberg, a non-voting representative

**Staff present:** Beguhn, Buerger, Leidel, Chapman and Dehnert

2. **Approve minutes from December 29, 2009 meeting** - Motion by Krauski to approve the December 29, 2009 minutes as written; second by Le Duc . Motion carried 5-0.

3. **Establish Eligibility List for Patrol Officer Position** – Beguhn explained oral and written examinations were held on February 4, 2010 for entrance level positions with the Oconomowoc Police Department. Buerger distributed a document with the list of names of those individuals who passed these examinations which the Chief is recommending be included on an eligibility list to be valid from April 1, 2010 to April 1, 2011.

Motion by Krauski that the Commission establishes the April 1, 2010 list as the eligibility list for the position of entrance level patrol officer; second by Mercier. Motion carried 5-0.

4. **Commission to Certify Three Names to the Chief to Fill One Vacancy** – Buerger distributed Beguhn's top three names for the one vacancy on the Police Department which he requested the Commission certify.

Motion by Krauski that the Commission certifies the following three names to Chief of Police David Beguhn for the purpose of filling one vacancy for the position of entrance level police officer: 1) Matthew M. Grams; 2) Adam C. Parkhurst; and 3) Robert M. Kassens; second by Kejwan. Motion carried 5-0.

5. **Chief to Appoint One Officer from List of Three Names** – Beguhn requested the appointment of Adam C. Parkhurst to the position of entrance level police officer for the City of Oconomowoc Police Department. Parkhurst graduated from Milwaukee Lutheran High School and UW-Whitewater with a degree in sociology with a minor in criminology. He currently resides in Waukesha, works part-time for the Village of Lannon and is available to start work as early as next week. Beguhn said Parkhurst was at the top in all the tests given. In addition, his past employers speak very well of him, noting he was a highly motivated employee. Beguhn concluded Parkhurst has been going above and beyond in all that he has done from a teenager on into his adult life.

6. **Consider/act on confirmation of Chief's appointment** - Motion by Kejwan to confirm Police Chief David Beguhn's appointment of Adam C. Parkhurst to the position of entrance level police officer; second by Krauski. Motion carried 5-0. The members congratulated Parkhurst on his appointment to the City of Oconomowoc Police Department.

7. **Consider/act on the announcement for examination procedure to establish an eligibility list to hire for the position(s) of Fire Fighter** – Beguhn distributed the proposed process for hiring a fire fighter / EMT-Paramedic while Leidel explained the difference between what the City is looking for in this position versus EMT-Intermediates which is what the City currently has. The City entered into an agreement in 2001 with the Lake Country Fire Department in Delafield for paramedic care. Leidel said they call them on an intercept basis for those types of calls needing treatments that our personnel can't do such as with heart attacks, pain management situations, etc. Beguhn explained they would like to hire a fire fighter/ EMT Paramedic initially to cut down the number of paramedics coming from the Delafield station. Currently they send 2 paramedics to a call and after hiring, our paramedics would be available to supplement

their staff if they have only one paramedic available to respond. This will also allow them to maintain their skills. Beguhn explained eventually they would like to build a paramedic system which could take from 3 to 5 years to do, and the hiring of trained EMT-Paramedics would be the first step. He added a paramedic system would become a revenue stream for the City when they are able to achieve licensing.

Motion by Krauski that the announcement for the examination for firefighter presented by Director of Public Safety David Beguhn be approved; second by Le Duc. Motion carried 5-0.

8. **Establish a Written Passing Grade for position of Fire Fighter:** Chief Beguhn requested using 75% as the passing grade for the written examination given to applicants. He said every municipality has the discretion to set the percentage at whatever level they want, and it is his hope by setting it at 75% they will get a higher level of candidate.

Motion by Krauski that the passing grade for the written examination for the position of fire fighter presented by the Director of Public Safety David Beguhn be established at 75%; second by Mercier. Motion carried 5-0.

9. **Comments from Police & Fire Commission members:** None.

Motion by Mercier to adjourn; second by Le Duc. Motion carried 5-0. The meeting adjourned at 5:40 p.m.

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Minutes taken by Chris Dehnert  
Deputy City Clerk  
David Kejwan, Secretary