

Protection & Welfare Committee Meeting Minutes
August 19, 2008

Chairman Schmitter called the meeting to order at 7:05 p.m.

Members Present: Mayor Sullivan and Aldermen Schmitter, Miller and Hollatz

Staff Present: Gard, Frye, Gallo, Kitsembel, Bednarski, Beguhn, Lamp, Duffy, Leidel and Coenen

Others present: Aldermen Cochrane, Larsen, Antonneau and Morgan and Atty. Chapman

2. Consider/recommend Proposal Approving Architectural Firm for Fire Station #2 at Pabst Farms

Beguhn reported that on August 15, 2006 a Memorandum of Understanding was entered into by the City and we are now ready for the design phase of the new fire station at Pabst Farms. Requests for Statement of Qualifications were sent to eight firms in November 2006, five responded and three firms were chosen by staff to be interviewed. On May 22, 2007 interviews were held and based on the Qualification Based Selection Process, Zimmerman Architectural Studios, Inc. was selected by staff. As part of the process, the firms were asked to provide a sealed bid to include the cost of their services from conception to completion of the project. Zimmerman bid 7% (\$175K) of construction value which is estimated to be \$2.5 million. The project was presented in five phases and completion should be December 2009. A key piece is the schematic design, which is 1.75% of the construction value (a fixed fee of \$25K), which is included in the \$175K. This design is needed so we know what size building will work within the budget.

Motion by Hollatz to recommend Zimmerman Architectural Studios, Inc. as the architectural firm for Fire Station #2 at Pabst Farms; second by Miller. Motion carried 3-0.

Motion by Miller to adjourn; second by Hollatz. Motion carried 3-0. The meeting adjourned at 7:11 p.m.

Minutes taken by Diane Coenen, City Clerk
Ald. Miller, Secretary