

Protection & Welfare Committee Meeting Minutes **October 16, 2007**

Mayor Sullivan asked Alderman Cochrane to Chair the Committee in the absence of Alderman Snyder.

Acting Chairman Cochrane called the meeting to order at 7:05 p.m. and the Clerk confirmed appropriate notice was given.

Members present: Mayor Sullivan and Aldermen Cochrane, Hollatz and Miller

Members absent: Alderman Snyder

Staff present: Gard, Kitsebel, Gallo, Maurer, Spencer, Duffy, Frye, Bednarski, Beguhn, Schmidt, Leidel and Coenen

Others present: Aldermen Antonneau and Nold and Atty. Chapman and Matt Fennig (City of Delafield)

2. Consider/approve the Purchase of 10 HP DC5750 Compaq Business Desktop Computers for the Police Department

Schmidt reported that this computer purchase replaces outdated 1993 equipment and allows the Police Department to acquire the remainder of the workstations prior to implementing the Records Management System later this year. The reason for the replacement is the old system will not work with the new Records Management System. Mark Molitor reviewed the system requirements and after contacting previous vendors the City has dealt with, was able to obtain the most favorable quote from CDW-G for the purchase of ten HP DC5750 Compaq Business Desktop computers for \$655.00 per unit. The total cost would be \$6,550.00.

Motion by Cochrane to approve the purchase of ten HP DC5750 Compaq Business Desktop Computers from CDW-G in the amount of \$6,550.00; second by Miller. Motion carried 3-0.

3. Consider/approve the Purchase of WARDS EMS Reporting Software for the Ambulance Service

Leidel reported that effective January 1, 2008 the State of Wisconsin Department of Health and Human Services is mandating that all emergency medical services submit data electronically to a database called the Wisconsin Ambulance Run Data System (WARDS.) Because all EMS providers in the State are affected the City of Oconomowoc along with the C/Delafield, T/Delafield and V/Hartland jointly researched our options. Three software companies submitted quotes and because this is a joint action, we were able to obtain quotes at approximately 40% off the list price. Staff is recommending ESO Solutions in the amount of \$7,490.00 (\$6,882 for software and \$608 for training.) In addition to the cost savings, ESO has committed to giving us an import tool at no cost (\$3,000 value). The City is also able to share the training cost with the other municipalities, and as of today, that now includes T/Merton. With the addition of Merton our training cost was reduced from \$1,246 to \$608. Fennig stated that he called and emailed fifteen communities and received positive responses in regards to ESO. This service is all-inclusive, user friendly, web based, the tech will come out to our site, no on-site server is needed, no annual support fees, they offer automatic State reporting, are price competitive and these features are desirable as records need to be kept for ten years post patients death.

Motion by Cochrane to approve the purchase of the WARDS EMS Reporting Software from ESO Software in the amount of \$7490; second by Hollatz. Motion carried 3-0.

At this point, Schmidt recognized and thanked Molitor for all his work.

Motion by Miller to adjourn; second by Cochrane. Motion carried 3-0. The meeting adjourned at 7:23 p.m.

Minutes taken by
Diane Coenen, City Clerk
Ald. Miller, Secretary