

Public Services Committee Meeting Minutes
January 5, 2010

Chairman Nold called the meeting to order at 7:10 PM.

Members Present: Aldermen Nold, Schmitter and Larsen

Staff Present: Mayor Sullivan, Gard, Beguhn, Gallo, Kitsembel, Duffy, Frye, Lamp, Maurer, Steinbach and Coenen

Others present: Ald. Miller, Morgan, Cochrane, Kohlenberg and Antonneau and Atty. Chapman

2. Information on Professional Services:

- North Parking Lot CSM and Easement Mapping – Duffy reported that over the last month and a half title work has been done for the 30 parcels along the Fowler Lake waterfront area. As the City looks to implement the Downtown Waterfront Plan, it is important to understand the specific ownership and easements that exist within the downtown North Parking lot. To achieve this, it would be appropriate to prepare a map that will be used as a foundation for any redevelopment that might occur in the waterfront area. Mark Powers, Lake Country Engineering has all of the historical survey information for downtown Oconomowoc. Staff will be engaging the firm of Lake Country Engineering in the amount of \$3,100 for the North Parking Lot CSM and Easement Mapping. This information is being provided to make Council aware the project is moving forward and that the funds will be charged to Economic Development – Professional Services. The Committee suggested that this expense be allotted to the TIF account.
- Community Center Parcel Appraisals – Duffy reported that the City needs to move forward with the necessary appraisal requirements to proceed with a potential acquisition of two parcels that are necessary to construct a new community center on the corner of W. Wisconsin Avenue & Worthington Street. A full narrative appraisal is necessary to establish a market value and basis to proceed. Chapman has contacted the owners and they are willing to discuss. This information is being provided to make Council aware the project is moving forward and staff will engage the firm of Advanced Appraisal in the amount of \$650 for both properties. The funds for the project will be charged to Community Center Professional Services.
- City Beach Expansion Parcel Appraisals – Duffy reported that staff has investigated the necessary appraisal requirements to proceed with a potential acquisition of the three parcels east of City Beach for possible expansion. In order to qualify for potential future State of Wisconsin Stewardship funds, appraisals are required to follow specific Wisconsin DNR guidelines. These parcels are owned by the same entity and because of that they will need to be analyzed individually, as well as combined development property and will need a full analysis & WIDNR conforming appraisals to establish market value and a basis to proceed. Quotes were solicited and Duesterbeck & Associates was the low quote at \$2,000 per property. This information is being provided to make Council aware the project is moving forward and staff will engage the firm of Duesterbeck & Associates in the amount of \$6,000 to conduct the three full narrative appraisals. The funds for the project will be charged to General Fund – Waterfront Professional Services.

Motion by Larsen to adjourn; second by Schmitter. Motion carried 3-0. The meeting adjourned at 7:18 PM.

Minutes taken by
Diane Coenen, City Clerk
Ald. Larsen, Secretary